



BRITISH COLUMBIA
CENTRE for EXCELLENCE
in HIV/AIDS

**Interviewer/Outreach Worker with the SHAWNA Project
BC Centre for Excellence in HIV/AIDS
Gender and Sexual Health Initiative (GSHI)**

Please note: Only Canadian Citizens, legal residents or residents with a legal work permit will be considered.

STATUS: 1 opening; casual position.

JOB START DATE: As soon as possible.

SALARY: Commensurate with qualification and experience.

LOCATION: Gender and Sexual Health Initiative (GSHI) of the BC Centre for Excellence in HIV/AIDS, Vancouver, BC.

JOB DESCRIPTION: Works with community-based research (CBR) sexual health and HIV/AIDS team under the direction of the GSHI Principal Investigator(s), Research Coordinator & Assistant Coordinator. Conducts interviews for research, providing support in education, follow up and outreach with marginalized women living with HIV (WLWH), including Indigenous, refugee and im/migrant women, and trans persons. Assists in the organization, implementation, and execution of CBR related activities for the Sexual Health and HIV/AIDS Women's Longitudinal Needs Assessment (SHAWNA). For more information on the project, please visit: www.gshi.cfenet.ubc.ca/SHAWNA

ORGANIZATION: The BC-CfE, a non-union environment, currently employs a team of Statisticians, Programmers, Data Managers, Clinical Research Assistants, Data Analysts, and Data Entry Clerks who work collaboratively on cohort-based epidemiological and clinical studies. The BC-CfE is a world-renowned HIV/AIDS research centre including Research Laboratory, Clinical Trials, Drug Treatment Program, Epidemiology and Professional Education Programs.

JOB RESPONSIBILITIES:

- Following up with WLWH who have consented to being contacted for research studies, provides information and answers questions about protocol process.
- Prescreens WLWH via the telephone or in person using standardized questionnaire or other data collection tool(s).
- Schedules appointments for interviews with eligible WLWH and conducts interviews.
- Travels to other community settings with varying environments to conduct interviews.
- Keeps detailed records of client contact and interview information.
- Follows appropriate informed consent procedures and adheres to guidelines for research with human subjects and marginalized communities
- Participates in training to ensure data confidentiality and integrity.
- Reviews questionnaires / surveys etc. for completeness and accuracy before submitting to supervisor.
- Responds in a timely manner to supervisors should problems occur with questionnaires / surveys or interviewing techniques.
- Conduct screening, baseline and 6-monthly follow-up interviews using standardized questionnaires.
- Provide information and answer questions about protocol process. Conduct screening visits using standardized questionnaires.
- Connect with WLWH for baseline and 6-monthly interview appointments at the project office or other research sites as needed.
- Facilitates mapping of health assets and access to services as part of interview questionnaires

- Participate in recruitment activities in the community, together with Peer Research Associates
- Ability to work independently and within a multidisciplinary team of Peer Research Associates (PRAs), interviewers, and clinical research associates with diverse experiential assets, including living with HIV
- Participate in training and on-going efforts to ensure data integrity.
- Have flexibility in working hours for both day and night time work to connect with outreach population.
- Performs other duties as required.

JOB QUALIFICATIONS:

- High School diploma or equivalency required.
- Bachelor's degree in health care, social services or social sciences preferred.
- Excellent communication skills.
- Prior experience in HIV community and working and/or supporting people living with HIV
- Ability to work autonomously without direct day-to-day supervision.
- Must be self-motivated to set work schedule and interviews with WLWH
- Prior interviewing and community-based research experience an asset.
- Excellent Computer Skills.
- Class 5 BC Driver's License is an asset.

JOB QUALIFICATIONS:

- Experience working in gender, sex health, and HIV/AIDS and marginalized populations
- Experience working in community-based organizations/community based research.
- **We strongly encourage Women living with HIV to apply**

Please include in your letter of submission:

- Curriculum Vitae
- Cover letter describing relevant experience, qualification, and interests
- Submission material must clearly identify the candidate in the file name (e.g. label your cover letter submissions as "FIRST INITIAL_LAST NAME_CV")

CONTACT:

c/o Sarah Moreheart, e-mail: smoreheart@cfenet.ubc.ca

APPLICATION DEADLINE: Applications will start being reviewed until position is filled.

Note: Applications received without a cover letter will **NOT** be considered. Only candidate that are selected for an interview will be contacted. The BC-CfE is an equal opportunity employer: GSHI is committed to GIPA/ MIPA principles