



BRITISH COLUMBIA
CENTRE for EXCELLENCE
in HIV/AIDS

**Interviewer/Outreach Worker (Mandarin Speaker)
BC Centre for Excellence in HIV/AIDS
Gender & Sexual Health Initiative (GSHI)**

Please note: Only Canadian Citizens, legal residents or residents with a legal work permit will be considered.

STATUS: Part time (two days per week-Monday and Wednesday); work hours between 9am-6pm.

JOB START DATE: As soon as possible

SALARY: Starting salary of \$19/hour, depending on qualifications and experience

LOCATION: Gender and Sexual Health Initiative (GSHI) of the BC Centre for Excellence in HIV/AIDS, Vancouver, BC

JOB: Works under the direction of GSHI Principal Investigators and the Research Coordinator to conduct community outreach, interviews, and regular follow-up activities with women engaged in indoor sex work across Metro Vancouver. Assists the research group for the longitudinal cohort An Evaluation of Sex Workers Health Access (AESHA). For more information on the project, please visit: www.gshi.cfenet.ubc.ca

CANDIDATE PROFILE: We seek an extroverted, out-going individual with strong Mandarin fluency, experience or familiarity with indoor sex work, and the capacity to successfully conduct sexual health outreach and interviewing across diverse indoor sex work establishments. The position requires the candidate effectively build and maintain relationships with a variety of stakeholders in diverse indoor sex work establishments, including workers and managers. The candidate must have strong knowledge and comfort with topics including sexual and reproductive health, be comfortable working with marginalized and often stigmatized populations, be able and comfortable operating a vehicle, and possess the capacity to conduct research-related tasks in environments such as vehicles, indoor sex work establishments, and other spaces that are comfortable and accessible for our research participants. Current familiarity with sex work policies in Canada is an asset.

ORGANIZATION: The BC-CfE currently employs a team of Statisticians, Programmers, Data Managers, Clinical Research Assistants, Data Analysts and Data Entry Clerks who work collaboratively on cohort-based epidemiological and clinical studies. The BC-CfE is a world-renowned HIV/AIDS Research Centre including Research Laboratory, Clinical Trials, Drug Treatment Program, Epidemiology and Professional Education Programs.

JOB RESPONSIBILITIES:

- Following up on clients who have consented to being contacted for research studies.
- Provides information and answers questions about protocol process.
- Prescreens clients via the telephone or in person using standardized questionnaire or other data collection tool(s).
- Schedules appointments for interviews with eligible clients and conducts interviews.
- Travels to other facilities or locations with varying environments to conduct interviews.
- Keeps detailed records of client contact and interview information.
- Follows appropriate informed consent procedures and adheres to guidelines for research with human subjects.
- Participates in training to ensure data confidentiality and integrity.
- Reviews questionnaires / surveys etc. for completeness and accuracy before submitting to supervisor.

- Responds in a timely manner to supervisors should problems occur with questionnaires / surveys or interviewing techniques.
- Conduct screening, baseline and 6-monthly follow-up interviews using standardized questionnaires.
- Provide information and answer questions about protocol process. Conduct screening visits using standardized questionnaires.
- Connect with women for baseline and 6-monthly interview appointments at the project office or other research sites as needed.
- Facilitate brief mapping of health assets and access to services.
- Participate in recruitment activities on and off street.
- Participate in training and on-going efforts to ensure data integrity.
- Have flexibility in working hours for both day and night time work to connect with outreach population.
- Performs other duties as required.

JOB QUALIFICATIONS:

- Fluent in Mandarin.
- High School diploma or equivalency required.
- Current Class 5 Driver's License.
- Knowledge and experience working in the health care system.
- Experience dealing with participants, including effective communication and interview skills, ability to establish rapport, ability to assess a situation and respond accordingly.
- Knowledge and skill in recruiting and screening potential study participants within indoor sex work environments and online.
- Excellent time management and data entry skills.
- Ability to work independently and as a team in a multicultural and diverse work environment.
- Ability to multi-task and work in a dynamic work environment.
- Effective oral and written communication skills.
- Demonstrated ability to establish priorities and meet deadlines.
- Computer competency with Microsoft Office Software or related software, and familiarity with e-mail and Internet.

ASSETS FOR THIS POSITION:

- Current or former experience or familiarity with indoor sex work and/or indoor sex work spaces in Metro Vancouver
- Prior interviewing and/or front-line outreach experience working with marginalized populations.
- Knowledge of basic health research, ethics, sex work policies, and sexual health and HIV/AIDS.

Included in your letter of submission:

- Curriculum Vitae
- Cover letter describing relevant experience, qualifications and interests
- Submission material must clearly identify the candidate in the file name (e.g. label your cover letter submissions as "FIRST INITIAL_LAST NAME_CV")

• Note: Applications received without a cover letter will **NOT** be considered. Only candidates that are selected for an interview will be contacted. The BC-CfE is an equal opportunity employer: GSHI is committed to GIWA/MIWA principles.

CONTACT:

c/o Sarah Moreheart smoreheart@cfenet.ubc.ca

APPLICATION DEADLINE: Applications will be reviewed until position is filled.