

**--INTERVIEWER/OUTREACH WORKER--**  
**BC Centre for Excellence in HIV/AIDS**  
**Gender & Sexual Health Initiative (GSHI)**

*Please note: Only Canadian Citizens, legal residents or residents with a legal work permit will be considered.*

**STATUS:** Casual or part-time position

**JOB START DATE:** As soon as possible

**SALARY:** Commensurate with qualifications and experience

**LOCATION:** Gender and Sexual Health Initiative (GSHI) of the BC Centre for Excellence in HIV/AIDS, Vancouver, BC

**JOB:** Works with HIV/AIDS research team under the direction of the GSHI Principal Investigator and Research Coordinator, will be responsible for screening interviews and follow-up with marginalized women and trans\* individuals living with HIV, refugee and immigrant women, street and off-street sex workers. Assists the research group for the longitudinal cohort An Evaluation of Sex Workers Health Access (AESHA). For more information on the project, please visit: [www.gshi.cfenet.ubc.ca](http://www.gshi.cfenet.ubc.ca).

**ORGANIZATION:** The BC-CfE currently employs a team of Statisticians, Programmers, Data Managers, Clinical Research Assistants, Data Analysts and Data Entry Clerks who work collaboratively on cohort-based epidemiological and clinical studies. The BC-CfE is a world-renowned HIV/AIDS Research Centre including Research Laboratory, Clinical Trials, Drug Treatment Program, Epidemiology and Professional Education Programs.

**JOB RESPONSIBILITIES:**

- Following up on clients who have consented to being contacted for research studies, provides information and answers questions about protocol process.
- Prescreens clients via the telephone or in person using standardized questionnaire or other data collection tool(s).
- Schedules appointments for interviews with eligible clients and conducts interviews.
- Travels to other facilities or locations with varying environments to conduct interviews.
- Keeps detailed records of client contact and interview information.
- Follows appropriate informed consent procedures and adheres to guidelines for research with human subjects.
- Participates in training to ensure data confidentiality and integrity.
- Reviews questionnaires / surveys etc. for completeness and accuracy before submitting to supervisor.
- Responds in a timely manner to supervisors should problems occur with questionnaires / surveys or interviewing techniques.
- Conduct screening, baseline and 6-monthly follow-up interviews using standardized questionnaires.
- Provide information and answer questions about protocol process. Conduct screening visits using standardized questionnaires.
- Connect with women for baseline and 6-monthly interview appointments at the project office or other research sites as needed.
- Facilitate brief mapping of health assets and access to services.
- Participate in recruitment activities on and off street.
- Participate in training and on-going efforts to ensure data integrity.

- Have flexibility in working hours for both day and night time work to connect with outreach population.
- Performs other duties as required.

#### **JOB QUALIFICATIONS:**

- High School diploma or equivalency required.
- Bachelor's degree in health care, social services or social sciences preferred.
- Excellent communication skills.
- Prior experience working in a health care setting an asset.
- Ability to work autonomously without direct day-to-day supervision.
- Must be self-motivated to set work schedule and interviews with clients.
- Prior interviewing experience an asset.
- Excellent Computer Skills.
- Class 5 BC Driver's License is an asset.

#### **ASSETS FOR THIS POSITION:**

- Experience working in gender, sexual health, and HIV/AIDS and marginalized populations, including women living with HIV, sex workers, Indigenous and new immigrant/migrant communities, and/or gender/ sexual minority populations.
- Experience working in community-based organizations/community based research.
- Knowledge of current sex work policy issues and broader gender, sexual health and HIV/AIDS.
- We highly encourage those living with HIV, of Aboriginal ancestry and new immigrants, individuals of gender/sexual minority and individuals with sex work experience to apply.

#### **Included in your letter of submission:**

- Curriculum Vitae
- Cover letter describing relevant experience, qualification, and interests
- Submission material must clearly identify the candidate in the file name (e.g. label your cover letter submissions as "FIRST INITIAL\_LAST NAME\_CV")
- Note: Applications received without a cover letter will **NOT** be considered. Only candidates that are selected for an interview will be contacted. The BC-CfE is an equal opportunity employer: GSHI is committed to GIWA/MIWA principles.

#### **CONTACT:**

c/o Sarah Moreheart, smoreheart@cfenet.ubc.ca, BC Centre for Excellence in HIV/AIDS, Vancouver, BC

**APPLICATION DEADLINE:** Applications will start being reviewed immediately, until position is filled.